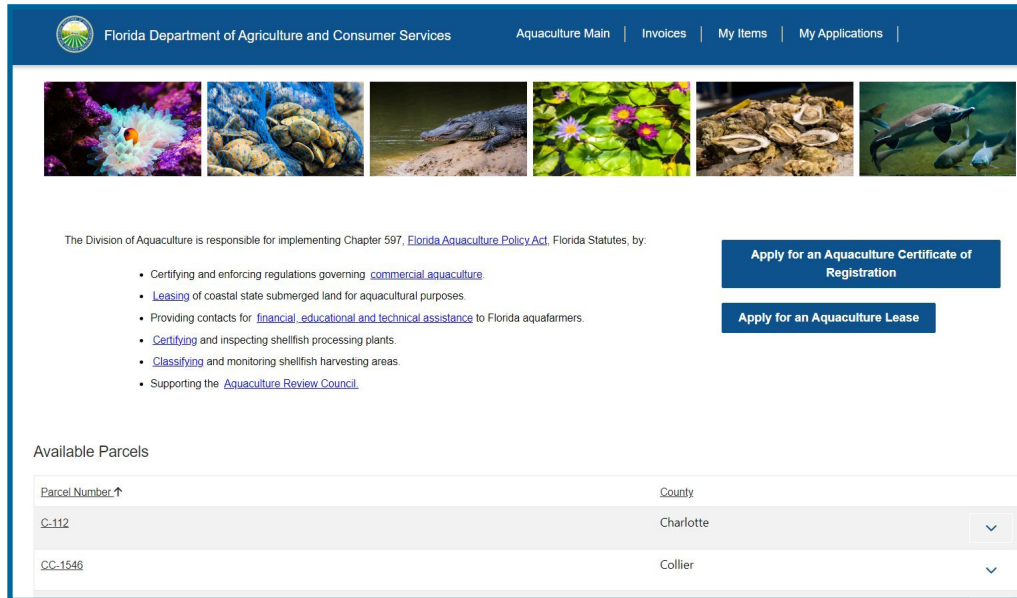


Documento Guía Para la Solicitud Inicial de Arrendamiento

<https://aquacultureportal.FDACS.gov/>

Este documento de orientación ayuda a las personas usuarias a moverse dentro del portal de la División de Acuicultura de FDACS para solicitar un arrendamiento de tierras sumergidas. Si tiene alguna duda, comuníquese con el Departamento de Agricultura y Servicios al Consumidor de Florida, División de Acuicultura, al (850) 617-7600 o a Aquaculture_Web@FDACS.gov.

Después de iniciar sesión, verá la **Página Principal de Acuicultura**.



Florida Department of Agriculture and Consumer Services | Aquaculture Main | Invoices | My Items | My Applications

The Division of Aquaculture is responsible for implementing Chapter 597, [Florida Aquaculture Policy Act](#), Florida Statutes, by:

- Certifying and enforcing regulations governing [commercial aquaculture](#)
- [Leasing](#) of coastal state submerged land for aquacultural purposes.
- Providing contacts for [financial, educational and technical assistance](#) to Florida aquafarmers.
- [Certifying](#) and inspecting shellfish processing plants.
- [Classifying](#) and monitoring shellfish harvesting areas.
- Supporting the [Aquaculture Review Council](#).

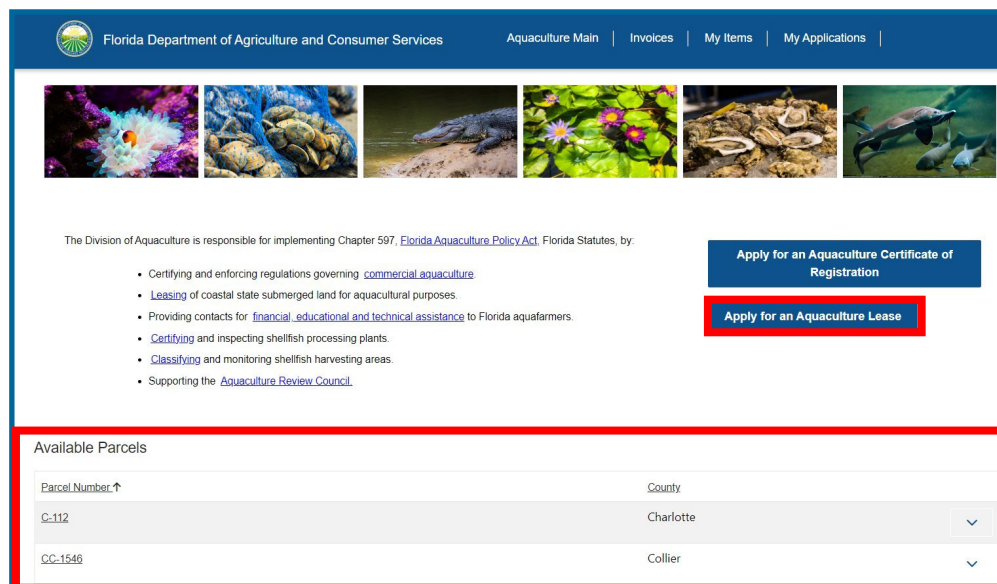
[Apply for an Aquaculture Certificate of Registration](#)

[Apply for an Aquaculture Lease](#)

Available Parcels

Parcel Number ↑	County
C-112	Charlotte
CC-1546	Collier

Después de iniciar sesión, puedes solicitar un arrendamiento de tierras sumergidas seleccionando **Solicitar un Arrendamiento de Acuicultura** o eligiendo el predio que necesitas en la **Tabla de Predios Disponibles**.



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[Apply for an Aquaculture Certificate of Registration](#)

[Apply for an Aquaculture Lease](#)

Available Parcels

Parcel Number ↑	County
C-112	Charlotte
CC-1546	Collier



1. Paso 1: Información del Solicitante.

- A. Al iniciar su solicitud, su nombre se completará automáticamente en los **Datos del Solicitante** con la información de su perfil.

Step 1 - Applicant Information

Applicant Details

Customer *
Your Name Here

Application For a Company
☒ No ☐ Yes

Lease Title *
A lease can be issued to persons or to a company or LLC. Please use the full legal name for a lease to be issued in a personal name. If entering a company or LLC name, please provide incorporation or registration documentation as proof that the business entity is registered and that you are authorized to conduct business on behalf of the entity.

Phone Number *
(XXX) XXX-XXXX

Address

Address Street *
Address 2 (if applicable)
Address City *
Address State *
Select
Address Zip *

- B. Puede presentar la solicitud como persona física o como representante legal de una empresa, negocio o organización.
- ◆ Para solicitar como persona física, selecciona **No** en **Solicitud Para Una Empresa** y continúa con los siguientes campos.
 - ◆ Para solicitar para una empresa, negocio u organización, selecciona **Sí** en **Solicitud para una Empresa** y captura la información solicitada. Para tramitar una solicitud de empresa, es obligatorio incluir el nombre de la empresa en la solicitud.
 - a. Si la cuenta comercial ya está asociada a tu perfil, puede seleccionar la empresa.

Step 1 - Applicant Information

Applicant Details

Customer *
Raji Mathialagan

Application For A Company
☐ No ☒ Yes

Account Contact Lookup

Lookup records

Choose one record and click Select to continue
☒ Name
☐ HSO

Select Cancel Remove value

- b. Si la cuenta comercial no está vinculada, escriba el nombre de la empresa en el campo **Nombre de la Empresa/Organización**.

Account Contact Lookup

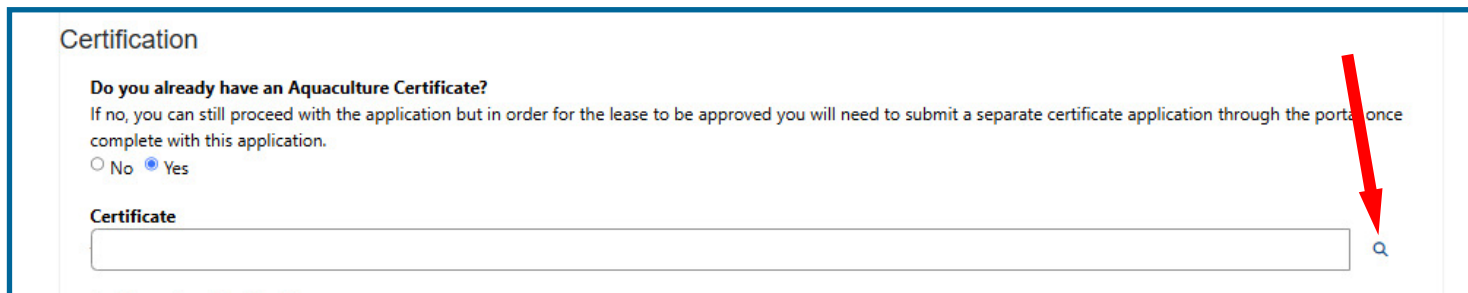
Company/Organization Name

Optional: Must be a registered corporation



- C. El **Título del Arrendamiento** es el nombre de la empresa o el/los nombre(s) de la(s) persona(s) que solicita(n) el arrendamiento.
- D. Ingrese su número de teléfono.
- E. Ingrese su dirección postal en **Correspondencia**.
- F. Responda las **Preguntas de Certificación**.

- a. Si ya cuenta con un Certificado de Registro de Acuicultura, seleccione **Sí** y use la lupa para buscar su AQ#.



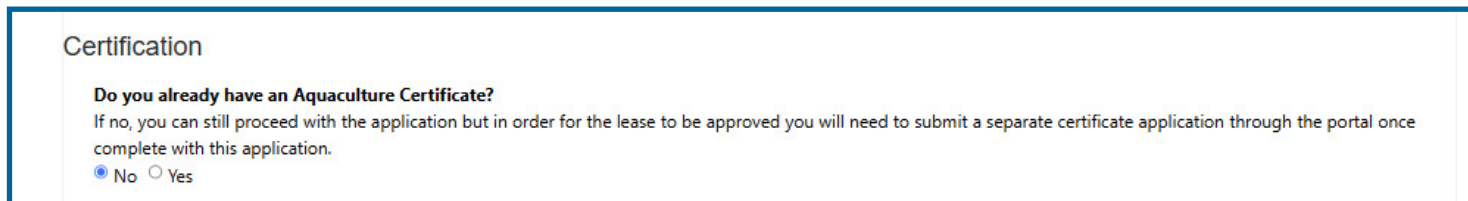
Certification

Do you already have an Aquaculture Certificate?
If no, you can still proceed with the application but in order for the lease to be approved you will need to submit a separate certificate application through the portal once complete with this application.

☐ No ☒ Yes

Certificate

- b. Si no cuenta con un Certificado de Registro de Acuicultura al momento de solicitar su arrendamiento, seleccione **No**.



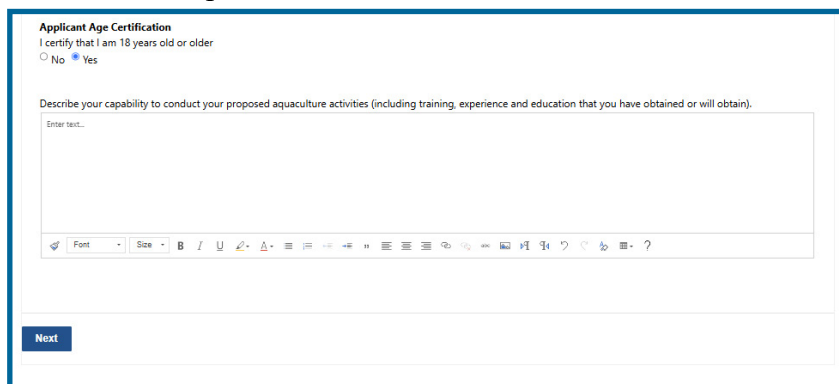
Certification

Do you already have an Aquaculture Certificate?
If no, you can still proceed with the application but in order for the lease to be approved you will need to submit a separate certificate application through the portal once complete with this application.

☒ No ☐ Yes

Nota: Para poder tramitar una solicitud de arrendamiento, debe contar con un Certificado de Registro de Acuicultura vigente. Si no tiene un Certificado de Registro de Acuicultura vigente, asegúrese de solicitarlo en el portal después de enviar su solicitud de arrendamiento de tierras sumergidas.

- c. Certifique que tiene 18 años o más. *Para que se apruebe un Certificado de Registro de Acuicultura, las personas solicitantes deben tener 18 años o más.*
- d. Describa su capacidad para llevar a cabo las actividades de acuicultura que propone, escribiendo su respuesta en el cuadro de texto.



Applicant Age Certification
I certify that I am 18 years old or older

☐ No ☒ Yes

Describe your capacity to conduct your proposed aquaculture activities (including training, experience and education that you have obtained or will obtain).

Enter text...

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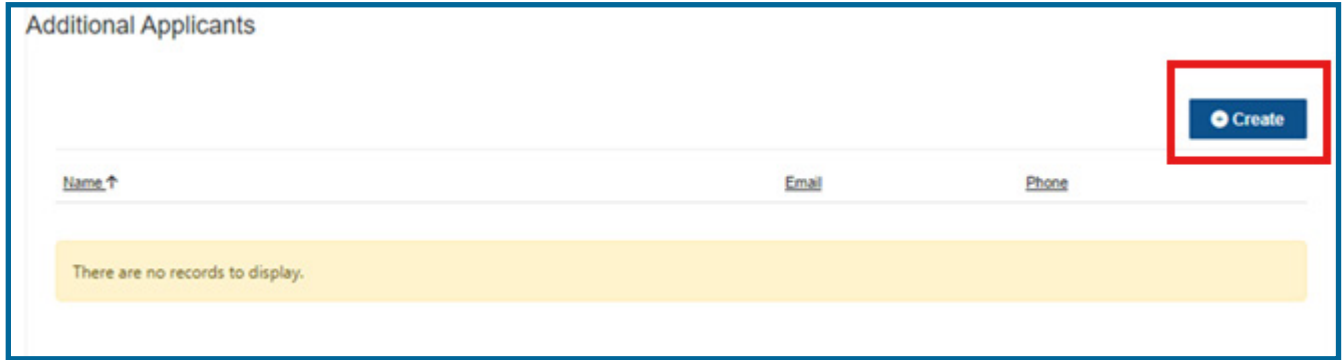
Next

- e. Cuando haya completado todos los campos, seleccione **Siguiente**.



2. Paso 2—Información del Predio/Sitio

- A. Para agregar solicitantes adicionales, seleccione **Crear** para registrar los datos del solicitante. Debe agregar cada uno por separado.

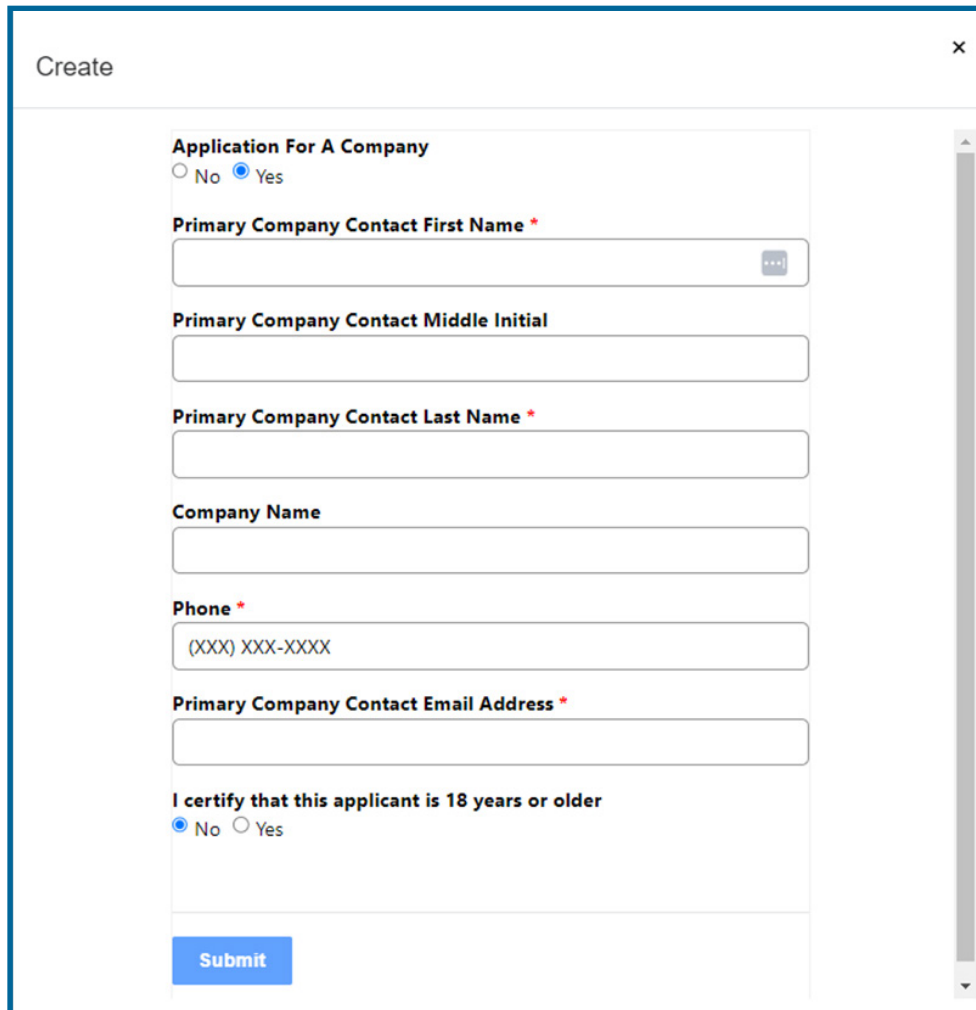


Additional Applicants

Name ↑	Email	Phone
There are no records to display.		

Create

- Selecciona **No** en **Solicitud Para Una Empresa**. *Los solicitantes adicionales no pueden ser otra empresa.*
- Ingresa la información obligatoria de los solicitantes adicionales.
- El botón **Enviar** se habilitará cuando certifiques que el solicitante adicional tiene 18 años o más. *Para que se apruebe un Certificado de Registro de Acuicultura, los solicitantes adicionales deben tener 18 años o más.*



Create

Application For A Company

☐ No ☒ Yes

Primary Company Contact First Name *

Primary Company Contact Middle Initial

Primary Company Contact Last Name *

Company Name

Phone *

(XXX) XXX-XXXX

Primary Company Contact Email Address *

I certify that this applicant is 18 years or older

☒ No ☐ Yes

Submit



- B. Ingresa la **Información del Predio/Sitio**. Debes seleccionar “sí” en al menos un tipo de arrendamiento (p. ej., arrendamiento de fondo o arrendamiento de columna de agua).
- C. Elige tu **Tipo de Parcela**, ya sea una parcela existente o si estás proponiendo un nuevo sitio.
- a. Si inició su solicitud desde la **Tabla de Parcelas Disponibles**, entonces **Parcela** y **Zona de Uso Acuícola (AUZ)** deberían llenarse automáticamente, de lo contrario; tendrá que capturar esta información usando la función de la lupa.

Parcel/Site Information

Bottom Lease *
Use of up to 6 inches off the bottom
☒ No ☐ Yes

Water Column Lease *
Use of the full water column. Please contact the division to determine if the parcel can be issued for full water column usage)
☒ No ☐ Yes

Parcel Type *
Are you applying to an existing parcel?
☒ Existing/Approved Parcels ☐ New Site

A. Existing/Approved Parcels

County

Aquaculture Use Zone

Body F

Parcel

B-112

Alternate Parcel No.
You may enter an alternate parcel in case your first choice is already taken.

- D. Si está solicitando un Sitio Nuevo, capture toda la información completa para que su solicitud se revise y se procese sin demoras.

Parcel Type *
Are you applying to an existing parcel?
☐ Existing/Approved Parcels ☒ New Site

B. New Site (for newly proposed areas, complete section B)

County

Size of Proposed Lease Area in Acres

Shallowest water depth at mean low water, in feet

Shellfish Harvesting Area (SHA)

Water Body

Average tidal range in area, in feet

Deepest water depth at mean low water, in feet

Riparian Upland Property
Own Riparian Upland Property ☒ No ☐ Yes

Please describe the location of access to the proposed lease site

Approx. distance to the nearest shoreline, in feet *
For areas within 500 feet of a riparian landowner, a list of the names and addresses of each owner of property lying within 500 feet of the proposed area, as shown on the latest county tax assessment roll is required to be included in this application package.

Coordinates

NE Longitude

SE Longitude

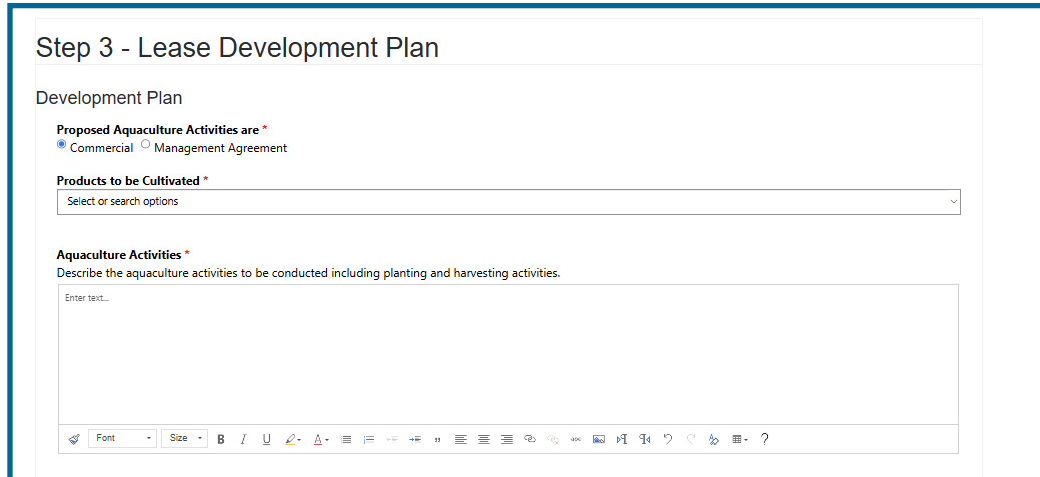
NW Longitude

SW Longitude

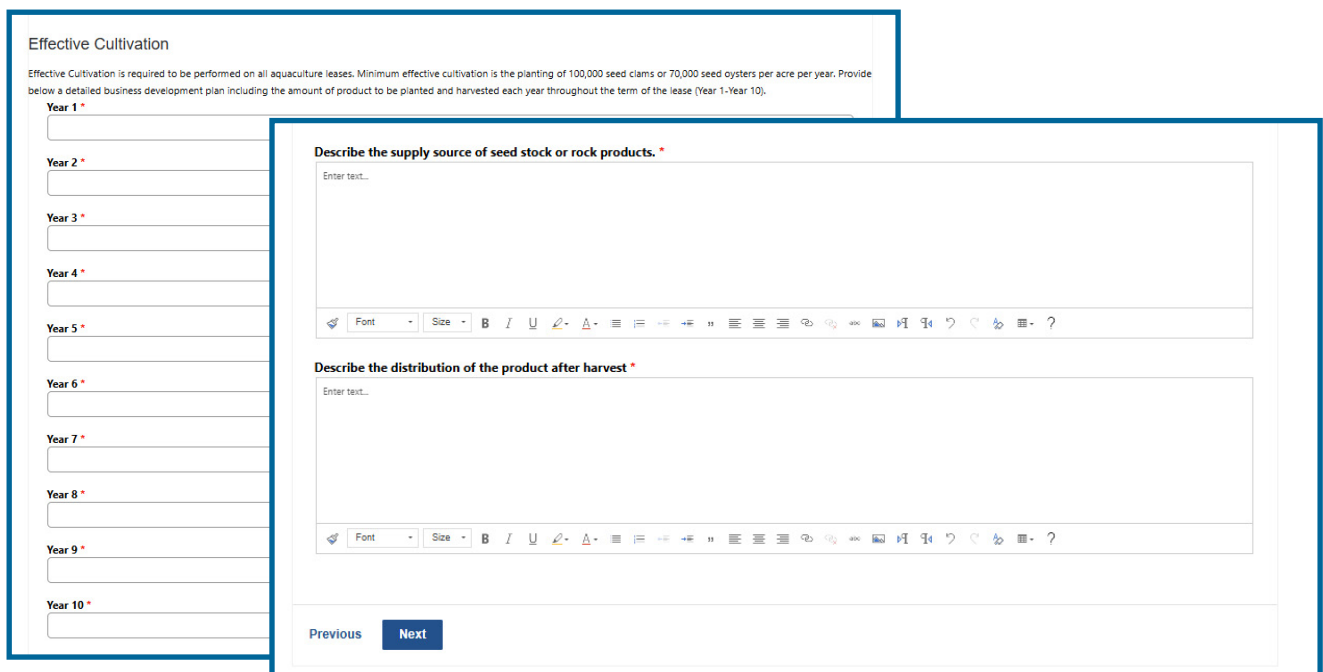


3. Paso 3—Plan de Desarrollo del Arrendamiento

- A. Complete el **Plan de Desarrollo** en su totalidad para evitar retrasos en el trámite de la solicitud.
- Al capturar los **Productos a Cultivar**, puede seleccionar uno o varios productos a la vez.
Asegúrese de incluir todos los productos que se pretende producir en el arrendamiento.
 - Use oraciones completas para describir las actividades de acuicultura que se realizarán en el arrendamiento.



- B. Presente un plan detallado de desarrollo del negocio para cada año (años 1-10) en **Cultivo Efectivo**.
Verifique que las cantidades de siembra cumplan con los requisitos mínimos de cultivo efectivo, tal como se detalla en la solicitud.
- C. Describa la fuente de suministro.
- D. Describa la distribución después de la cosecha.



- E. Selecciona **Siguiente** cuando esté listo para pasar al siguiente paso.



4. Paso 4—Artes de Pesca Propuestas

- A. Describa la dimensión máxima y las características de las artes de pesca que se utilizarán.
- B. Describa los métodos de marcado de las artes de pesca.
- C. Seleccione **Siguiente** cuando esté listo(a) para pasar al siguiente paso.

Step 4 - Proposed Gear

Maximum Dimension and Characteristics *
Describe the maximum dimension (length x width x height) and characteristics of the gear to be used (material type, wire gauge, brand, etc.).

Enter text...

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Description of Marking Methods *
The leaseholder is responsible and liable for equipment and gear placed on the lease. All of bottom gear must be permanently and individually marked with the name of the leaseholder. Additionally all gear must be properly disposed of following use or displacement off the lease. Please provide a description of marking methods for off bottom gear and a gear recovery plan to meet these requirements.

Enter text...

Font Size B / U A [Rich Text Editor Icons]

Previous

Next

5. Paso 5—Acuses de Recibo y Firma

- A. Revise y confirme todas las declaraciones.
- B. Para evitar errores, asegúrese de seleccionar **Sí** en **Nominaciones de Nuevos Sitios** aunque no esté presentando una solicitud para un sitio nuevo.

Step 5 - Acknowledgements and Signature

Acknowledgements

A lease can be issued to persons or to a company or LLC. Please use the full legal name for a lease to be issued in a personal name. If entering a company or LLC name, please provide incorporation or registration documentation as proof that the business entity is registered and that you are authorized to conduct business on behalf of the entity.

Terms and Conditions
I understand prior to signing the lease agreement, it is my responsibility to read and comply with all terms and conditions of the lease agreement.
☐ No ☒ Yes

Final Approval
I understand that upon final approval of a new lease area, I will be responsible to provide two prints of a survey of the parcel pursuant to section 19-21.021(1)(b), Florida Administrative Code.
☐ No ☒ Yes

Install and Maintain Lease Markers
I understand that I will be responsible to install and maintain lease markers pursuant to an approved U.S. Coast Guard Private Aids to Navigation permit.
☐ No ☒ Yes

Application Fee
For existing parcels, an application fee of \$200.00 is required to be submitted with the lease application.
☐ No ☒ Yes

New Site Nominations
For new site nominations, do not include the application fee at this time. However, upon review and approval of an application for a newly proposed area, the division will contact you for the required \$200 application fee.
☐ No ☒ Yes

Signature

Applicant Signature *
Signature Agreement: Florida has adopted the Uniform Electronic Transactions Act (UETA). Under the UETA, electronic signatures have the same legal effect as traditional handwritten signatures. § 668.50, Fla. Stat. Electronic signatures done through this Site are the equivalent of a signature on paper. Authorized use of an electronic signature shall comply with the legal requirements for the use of a traditional handwritten signature. By submitting this application, I attest that the statements made herein regarding my business, legal property, production facilities and products are accurate and truthful. I certify that I and additional applicants listed are 18 years old or older and I have authority to sign on their behalf. This application serves as notice of intent to comply with applicable Aquaculture Best Management Practices (Chapter 5L-3, F.A.C.) or interim permitting measures.
☐ No ☒ Yes

Signature *
Please type your full name.

Signature Date
12/16/2024



6. Carga todos los documentos necesarios, como tu certificado de Capacitación Educativa para Recolectores de Mariscos, tu plan de negocios y los esquemas del equipo, seleccionando **Agregar Archivos**.

Documents

A cross-section diagram of the proposed area is required to be included in this application package. See Attachment 2 for guidance and at a minimum include the following items in the diagram:

- Legend with applicant name, county, water body and date.
- Label the dimensions of the proposed area with the GPS coordinates in Decimal Degrees.
- Water depth at Mean High Water and Mean Low Water.
- Location and number of proposed gear and support poles.

Images or sketches of proposed structures for aquaculture production are required to be included in this application. This includes all cages, bags, anchors etc. See Attachment 3 for guidance.

Include any additional information for FDACS to review with the application.

- Bottom to Water Column Lease applications require the leaseholder to submit:
 - [Business Plan](#)
 - [Gear Schematic](#)

[Add files](#)

There are no folders or files to display.

[Previous](#) [Submit](#)

7. Cuando tu solicitud esté completa y sea lo más precisa posible, ingrese su nombre legal completo y selecciona **Enviar**. *Las solicitudes sin firma no se procesarán.*
8. Recibirá un correo electrónico de confirmación de que tu solicitud se envió.

I am writing to acknowledge receipt of your Aquaculture Lease Application.

We would like to inform you that your application is currently under review by our team. Once the preliminary review process is complete, we will notify you of any further steps that may be required.

If you have any questions or require any additional information, please do not hesitate to contact us. We are here to assist you throughout the application process and provide any necessary guidance.

Thank you for your interest in aquaculture.

Best Regards,
Aquaculture Team

9. Si está presentando una solicitud para un predio existente, recibirá un correo electrónico por separado con un enlace a su factura. *Las solicitudes que propongan nuevos sitios de arrendamiento recibirán más adelante un aviso con los siguientes pasos.*
10. Su solicitud y el estatus de su solicitud también estarán disponibles en la pestaña **Mis Solicitudes** del banner superior de la página web del Portal de Acuicultura.

Florida Department of Agriculture and Consumer Services

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Applications

[New Lease Application](#) [New Certificate Application](#)

Case Title	Case Number	Company/Organization Name	Case Type	Case Status	Created On
Certificate Application	CAS-02379-V9M9F7		Certificate Application	Approved	1/7/2025 2:11 PM
Certificate Application	CAS-02375-C1S8Q5		Certificate Application	Approved	1/2/2025 7:50 AM
Lease Transfer	CAS-02358-P2N3P2		Lease Transfer	Received	12/13/2024 11:24 AM
Sublease Application	CAS-02357-PSF6M4		Sublease Application	Approved	12/13/2024 11:23 AM
Authorized User	CAS-02356-F3P4S5		Authorized User	Received	12/13/2024 11:22 AM
Lease Modification	CAS-02354-ZDL1H4		Lease Modification	Received	12/13/2024 11:21 AM
Certificate Application	CAS-02352-Y3P3B3		Certificate Application	Approved	12/13/2024 11:11 AM
Authorized User	CAS-02337-R1P4M3		Authorized User	Received	12/12/2024 11:56 AM
Authorized User	CAS-02282-Z7C1V1		Authorized User	Received	11/25/2024 7:08 PM
Authorized User	CAS-02281-K3V3V5		Authorized User	Received	11/25/2024 6:58 PM

1 2

