

Licensing Portal

How to Apply for a Limited Urban Commercial Fertilizer Certificate

1. Go to the Licensing Portal at <https://aeslicensing.fdacs.gov> and register for an account. You will need a personal email to sign up for an account. (Review the New User Sign up Instructions to create an account).
2. Once you have registered make sure you are logged in.
3. Choose the option for Licensing Portal.

 Florida Department of Agriculture and Consumer Services Home | Contact Us | Reports ▾ | Sign in

Licensing Portal
Apply for, renew, and maintain your AES Pesticide Licenses.
[Go to Licensing Portal](#)

CEU Providers Portal
For CEU Providers only. Manage your CEU Courses, attendance, and sponsoring organizations.
[Go to CEU Providers Portal](#)

Fumigation Pest Control Company Portal
Approval required, Pest Control Companies only. Submit notices of fumigation (NOF), manage devices, and submit device calibrations.
[Go to Fumigation Company Portal](#)

Fumigation Vendor Portal
Approval required, Vendors only. Manage products, and submit device calibrations.
[Go to Fumigation Vendor Portal](#)

4. Select the option 'Apply For New License'.

 Florida Department of Agriculture and Consumer Services Home | Licenses ▾ | Invoices | Contact Us |

[Apply for New License ▾](#) [Update Existing License ▾](#)

5. Select the Standard option.

Apply for New License ▾

Standard

[Reciprocal](#)

6. Select the FL Statute Ch. 482 Structural/Residential Pest Control

All Ch. 482 individual certificates must be applied for by the applicant seeking certification. Pest Control Business Licenses and Employee ID Cards may be applied for by the business or certified operator.

Florida Statute

Ch. 482 – Structural/Residential Pest Control

7. For the License type, you will need to click on the magnifying glass to bring up the list of licenses to choose from. Choose the license you want to apply for and click 'Select'. Then click 'Submit'.

Florida Department of Agriculture and Consumer Services

Select License Type

All Ch. 482 individual certificates are for the business or certified operator.

Florida Statute

Ch. 482 – Structural/Residential

License Type *

Submit

Need Help Choosing a License?

Lookup records

Search

Applicator	Pest Control
☐ Limited Commercial Wildlife Management LW	Ch. 482 – Structural/Residential Pest Control
☐ Limited Lawn and Ornamental LL	Ch. 482 – Structural/Residential Pest Control
☐ Limited Structural LS	Ch. 482 – Structural/Residential Pest Control
☒ Limited Urban Commercial Fertilizer Applicator LF	Ch. 482 – Structural/Residential Pest Control
☐ Pest Control Business JB	Ch. 482 – Structural/Residential Pest Control

Select Cancel Remove value

8. You will need to check off both attestations and click 'Next'.

Limited Urban Commercial Fertilizer Applicator - New License

Application Checklist Applicant Information Criminal History Upload Documents Review Application Acknowledgements

Check all that apply:

- ☒ I am at least 18 years old.
- ☒ I have a credit/debit card/e-check ready to make an online payment for this application.

Next

9. Complete/review the applicant information then click 'Next'.

Florida Department of Agriculture and Consumer Services

Home | Licenses | Invoices | Contact Us | Stefane Rimes

Limited Commercial Landscape Maintenance Applicator - New License

Application Checklist Applicant Information Criminal History Upload Documents Review Application Acknowledgements

First Name * Stefane

Middle Name

Last Name * Rimes

Date of Birth * 06/02/1982

Personal Email * stefane.rimes@fsacs.gov

Suffix

Place of Employment

Job Title

Business Email * Amanda.schee@fsacs.gov

Business Phone (555) 555-5555

Florida Resident? * Yes

Mobile Phone * (555) 555-5555

Home Phone (000) XXX-XXXX

Fax (000) XXX-XXXX

Home Address

Street 1 * 5 Wildcherry Rd

Street 2

City * Tallahassee

State * FL

ZIP Code * 32399

County * Leon

10. Answer all 5 Criminal History questions. If all answers are No, you will select the Next button. If any questions are Yes, you will need to give an explanation.

This section MUST BE COMPLETED by the applicant seeking licensure. Check "YES" or "NO" for each response. If you intend to answer "NO" because you believe those records have been expunged or sealed by court order pursuant to Section 943.0585 or 943.059, Florida Statutes, or applicable law of another state, you are responsible for verifying the expungement or sealing prior to answering "NO". If you do not fully understand these questions, consult with an attorney, or contact the Department. If you answer "YES" to any question in questions 1-5 below, you must complete the EXPLANATION section for your response. YOUR ANSWER TO THESE QUESTIONS MAY BE CHECKED AGAINST LOCAL, STATE AND FEDERAL RECORDS.

Have you, in the last three (3) years, been convicted of a crime under any state or federal law involving dishonesty, violence, destruction of property, sexual misconduct or any other crime which directly relates to the practice of pest control. *

No

Have you been convicted of a crime under any state or federal law involving dishonesty, violence, destruction of property, sexual misconduct or any other crime which directly relates to the practice of pest control, for which you have not completed any term of probation or parole and the conditions thereof. *

Yes

If yes, add additional information here which shall include Name at time of conviction, Offense, County, State, Penalty/Disposition, Date of Offense, Have all sanctions been satisfied (Y or N)?, and Description. *

Example

11. Upload all required documents by selecting 'ADD Files' and choosing documents that you saved to your computer.

The screenshot shows the 'Limited Commercial Landscape Maintenance' application page. A modal dialog box titled 'Add files' is open, displaying a 'Choose files' button, a 'No file chosen' status, and a checked 'Overwrite existing files' option. The background page shows the 'Upload Documents' section with an 'Add files' button and a message: 'There are no folders or files to display.' Below this, a note states: '* If you answered "YES" to any Criminal History question, you must provide a copy of the arrest report, copies of the disposition or judgement and sentence, and documentation proving all sanctions have been served and satisfied. You must supply this documentation for each occurrence. If you are unable to supply this documentation, a certified statement from the clerk of court for the relevant jurisdiction stating the status of records is required.' At the bottom, there is an 'IMPORTANT' note and 'Previous' and 'Next' buttons.

12. Once documents are uploaded, check the attestation box and click 'Next'.

13. You will need to enter your GIBMP Certificate Number then select Next. As shown in the example below.

Limited Urban Commercial Fertilizer Applicator - New License

Application Checklist ✓	Applicant Information ✓	Criminal History ✓	Upload Documents ✓	Training Certificate Information	Review Application	Acknowledgements
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Applicant must possess a certificate of completion of training issued by the University of Florida (IFAS) and/or Department of Environmental Protection (DEP). FDACS will retrieve certificate information from IFAS Database and match it with the personal information provided on the previous screen.

GIBMP Certificate Number *

GV912900-2

Previous

Next

14. Review your application then click ‘Next’.
15. Answer the Acknowledgements and then type your name in the signature space and click ‘Submit’.

Pursuant to 482.161, Florida Statutes, it is unlawful to swear to or affirm any false statement in an application for a license or certificate. A false statement contained in an application for a license or certificate renders the application, license, or certificate void.

- ☒ * I hereby affirm that I am the individual for which licensure is being sought by submission of this application, that I have read the foregoing document, that the facts stated in it are true, and that the signature (electronic) is my own signature.
- ☒ * I understand and will comply with the provisions of the above statutes and rules. Further, I understand that any violation of the statutes, and rules constitutes grounds for suspension or revocation of the license and/or other penalties as provided in Chapter 482, Florida Statutes.
- ☒ * I hereby make application for the LIMITED CERTIFICATION FOR COMMERCIAL LANDSCAPE MAINTENANCE PERSONNEL pursuant to Section 482.156, F.S., and Rule 5E-14.117 F.A.C.
- ☒ * I declare under penalty of perjury that all of the information provided in this application and in any exhibits attached hereto, is true and correct.

Licensee Signature (Typed) *

Stefaine Rimes

Previous

Submit

16. You will be redirected to a message page that states: Application Submitted-Payment Required.

Application Submitted - Payment Required

You will receive an email shortly containing a link to your Invoice. You may also navigate to the [Invoices](#) area to pay now.

Once payment is received, new licenses that qualify for auto-issuance will be provisioned and sent shortly via email. Otherwise, your application will be initially reviewed once payment is processed (3-5 business days) and in the order that it is received.

17. You will receive an email that contains a link to your invoice. You can either click that link, or log in to the licensing portal and navigate to the invoices area located at the top of the page. Once on the Invoice page you will need to click on the invoice number to open the payment page.

Invoices

Click on an Invoice to see details and pay. If your Invoice is not available in the list, please wait a moment and refresh the page.

AES Portal - Invoices						
Invoice Number	Application Type	Paid	Total Amount	Amount Paid	Convenience Fee	Payment Date
0505082778	Limited Commercial...	No	\$150.00			

18. Once payment page opens you will click ‘Pay Now’.

Credit Card Payments: a 2.5% convenience fee is applied to the total invoice amount.

Electronic Check Payments: a \$0.50 convenience fee is applied to the total invoice amount.

Pay Now

19. The payment screen will appear. Select the form of payment you will use and click 'Next'.

Payment

Payment Type

Payment Type *

Credit/Debit Card 

Next >

20. Enter your payee information and click 'Next'.

Florida Department of Agriculture and Consumer Services

Customer Information

Complete all required fields (*)

Country *

United States

First Name *

Last Name *

Address *

Address 2

City *

State *

Select State

ZIP/Postal Code *

Phone Number

Next >

Transaction Summary

	\$150.00
Convenience Fee	\$3.75
TOTAL	\$153.75

Need Help?

All online payments will include a convenience fee.

21. Enter the Payment information and click 'Next'.

Payment Information

Complete all required fields (*)

Credit Card Number *

Credit Card Type

   

Expiration Month *

Select a Month

Expiration Year *

Select a Year

Security Code *

Name on Credit Card *

☒ Payment Address is the same as Customer Information *

Next >

22. Review Payment information and click 'Submit Payment'.

Credit/Debit Card

Customer Information

Address

Stefaine Rimes
5 Wildcherry Rd
Tallahassee, FL 32399

Phone Number

555-555-5555

Country

United States

Email Address

Edit

Payment Information

Credit Card

Visa ****1111
Exp. 06/2025

Name on Credit Card

Stefaine Rimes

Edit

Cancel

Submit Payment