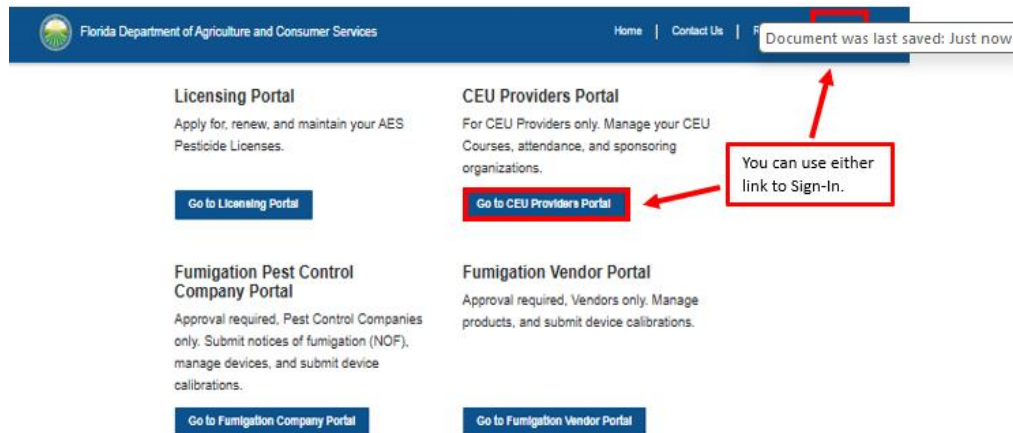


CEU Providers Portal

How to Submit a New CEU Program

1. Sign In: Go to <https://aeslicensing.fdacs.gov> and select 'Sign-In' or 'Go to CEU Providers Portal'. Choose 'Azure AD B2C' and enter your email address and password. Click 'Sign In'. Select 'Send verification code', enter the code sent to your email (valid for 5 minutes), click 'Verify code', then 'Continue'.



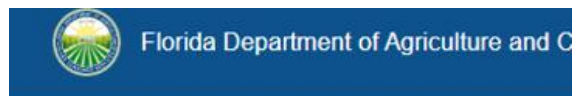
Pesticide Applicator Certification Continuing Education Units (CEU)

Welcome to the Pesticide Certification CEU Website

Any private company, public entity, professional association, training provider or other organization may apply to have a program approved by FDACS to award CEUs to program attendees. CEU Program Providers have the ability to manage attendees of programs which will allow attendees to see earned credits upon completion of a recertification course. Sign up as a provider to get started.

[CEU Provider Terms and Conditions.pdf](#)

Please [Sign In](#) to continue



[Sign in](#) Register Redeem invitation

Sign in with an external account

[Azure AD B2C](#)





FDACS

Sign in

Sign in with your email address

[Forgot your password?](#)

Sign in

Click, "Sign In"

Don't have an account? [Sign up now](#)



FDACS

User Details

Verification is necessary. Please click Send button.

Email Address

*

Send verification code

Continue

----- Original message -----

From: Microsoft on behalf of FDACS B2C <msonlineserviceteam@microsoftonline.com>

Date: 3/10/25 9:40 AM (GMT-05:00)

To: John.Doe@FDACS.gov

Subject: FDACS B2C account email verification code

Verify your email address

Thanks for verifying your John.Doe@FDACS.gov account!

Your code is **123456**

Sincerely,
FDACS B2C



User Details

Verification code has been sent to your inbox. Please copy it to the input box below.

Email Address

John.Doe@FDACS.gov *

Verification code

123456

Verify code

Send new code

Click, "Verify code"

Continue

2. Update Profile: Review your profile and update information if needed. Click 'Submit'. Go to CEU Providers Portal.

 Florida Department of Agriculture and Consumer Services Home | Contact Us | Reports - | John Doe

Licensing Portal
Apply for, renew, and maintain your AES Pesticide Licenses.
[Go to Licensing Portal](#)

CEU Providers Portal
For CEU Providers only. Manage your CEU Courses, attendance, and sponsoring organizations.
[Go to CEU Providers Portal](#) Select, "Go to CEU Providers Portal"

3. Agree to Terms: Review the CEU Provider Terms and Conditions PDF. Check the box 'I have read and agree to the terms and conditions above'. Click 'Submit'.

 Florida Department of Agriculture and Consumer Services CEU Home | Programs - | Classes | John Doe

Pesticide Applicator Certification Continuing Education Units (CEU)

Welcome to the Pesticide Certification CEU Website

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[CEU Provider Terms and Conditions.pdf](#)

☒ I have read and agree to the terms and conditions above *

[Submit](#) ←

4. **Create New Program:** Select 'Create New Program'. Complete the 'Basic Details' tab. Click 'Next' to go to 'Agenda & Speaker Details'. Add agenda and speaker details. Click 'Add Language', select applicable languages, and click 'Next'.

 Florida Department of Agriculture and Consumer Services CEU Home

Open Programs

Program ID	Program Title	Sponsor	Program Status
Apply Filters			
Create New Program			

Program ID	Program Title	Sponsor	Program Status
------------	---------------	---------	----------------

Basic Details ☒ Agenda & Speaker Details CEU Categories Co

AGENDA DESCRIPTION *

A program is valid for a one-year period. The program can have an unlimited number of... The subject matter to be presented for CEU credit must relate directly to the certificate... or after the program contents or agenda, without re-submitting it to Department for review... The provider must submit each of the following to allow for verification of program contents... Program requests must include the number of contact hours and categories being requested... Program agendas must include a brief description of the specific program contents and... A program agenda indicating the start time, duration, instructor or speaker, and...

ADD - 11 - B / U [Icons]

SPEAKER BIOGRAPHY *

Allocation of CEUs. Each 50 minutes of applicable lecture time will be allocated... instruction will be assigned 0.5 CEUs per 50 minutes of applicable non-lecture... an approved CEU session and assigned a distinct number of CEUs, with a minimum... minutes duration will not be assigned individual CEUs but will be combined with... segment shall be approved for CEU credit only in the areas of licensure to which...

ADD - 11 - B / U [Icons]

LANGUAGES OFFERED

Click, "Add Language"

Add Language

Florida Department of Agriculture and Consumer Services

Basic Details ▾ Agenda & Speaker Details ▾

AGENDA DESCRIPTION *

A program is valid for a one-year period. The subject matter to be presented or after the program contents or age. The provider must submit each of the Program requests must include the Program agendas must include a brief description of the program. A program agenda indicating the

SPEAKER BIOGRAPHY

Allocation of CEUs: Each 50 min instruction will be assigned 0.5 CEUs. An approved CEU session and a minutes duration will not be assigned

LANGUAGES OFFERED

Check the box and then Select, "Next".

English

☒ I have added at least one language this program will be offered in.

Previous **Next**

Lookup records

Search

✓	Name ↑
☐	*Other
☐	Creole
☒	English
☐	Spanish

Selected records

Englishx

Add Cancel

2. Select, Added Language(s)

5. Add CEU Categories: Click 'Add CEU Category Tab'. Select the category applicable to your program agenda. Enter CEU hours and click 'Submit'. Click 'Next'. Repeat for additional categories if needed.

Florida Department of Agriculture and Consumer Services

Basic Details ▾ Agenda & Speaker Details ▾ **CEU Categories** Co-Provider

Add CEU Category

Click, "Add CEU Category Tab"

Name ↑

Create

✕

Category *

Select

Select

Aerial Application
Aerial Application
Agricultural Animal Pest Control
Agricultural Row Crop Pest Control
Agricultural Tree Crop Pest Control
Aquatic Pest Control
Chlorine Gas Infusion
Demonstration and Research
Forest Pest Control
Fumigation
General Household Pest and Rodent Control
General Standards (Core)
Lawn and Ornamental
Limited Commercial Landscape Maintenance
Limited Fertilizer
Limited Lawn and Ornamental
Limited Structural
Limited Wildlife
Natural Areas Weed Management

Create

1. Input the desired CEU hour(s) applicable to the submitted "Program Agenda".

Category *

General Standards (Core)

Requested CEU hours *

2

Submit

2. Click, "submit."

Basic Details ✓

Agenda & Speaker Details ✓

CEU Categories

Co-Providers

Classes

Add CEU Category

1. Select, "Add CEU Category" for additional CEU Categories, applicable to the submitted "Program Agenda".

Name ↑

Requested CEUs

Approved CEUs

General Standards (Core)

2.0

Previous

Next

2. Click, "Next."

6. Add Co-Providers: Click 'Add Co-Provider'. Select and add co-provider details. Click 'Next'.

Basic Details ✓ Agenda & Speaker Details ✓ CEU Categories ✓ Co-Providers Classe

Add Co-Provider

Select, "Add Co-Provider"

Full Name ↑ Place of Employment Mobile Phone Business Phone Business

There are no records to display.

Lookup records

Search

Sam Smith FL Tech (904)686-5555 sam.smith@fltech.com

Mary Jane Pest Mart (352)111-2222 MJane@pestmart.com

John Henry Right Pest (472)888-7474 HenryJ@rightpest.com

1 2 3 4

Selected records

Select, "Add"

Add Cancel

Basic Details ✓ Agenda & Speaker Details ✓ CEU Categories ✓ Co-Providers C

Add Co-Provider

Full Name ↑ Place of Employment Mobile Phone Business Phone Business

Sam Smith FL Tech (904)686-5555 sam.smit

Previous Next

Click, "Next"

7. Add Classes: Click 'Add Class'. Enter class location, contact information, and additional details. Click 'Submit'.

Basic Details ✓ Agenda & Speaker Details ✓ CEU Categories ✓ Co-Providers ✓ Classes

Add Class

Click "Add Class"

Name CEU Program Provider (CEU Program) Class Stats

There are no records to display.

8. Submit for Review: Review your program details. Click 'Submit' to send for FDACS review.

Basic Details ✓ Agenda & Speaker Details ✓ CEU Categories ✓ Co-Providers ✓ Classes				
Add Class				
Name	CEU Program	Provider (CEU Program)	Class Status	Start Date
0001090	How to Submit FDACS CEU Programs	John Doe	Available	04/30/20

Previous **Submit** ← Select, "Submit" for the review process.

Florida Department of Agriculture and Consumer Services

CEU Home | Programs | Classes | John Doe

Open Programs

Program ID

Program Title

Sponsor

Program Status

Apply Filters

Create New Program

Program ID	Program Title	Sponsor	Program Status	Start Date ↓	Expiration Date
001092	How to Submit FDACS CEU Programs		Submitted	03/27/2025	03/26/2026