

How to Create a Cervidae Movement Permit Application

1. Navigate to the Cervidae Movement Permit Request Application pages by either:
 - a. Going directly to the page using the below link.
<https://flanimalmovementrequests.fdacs.gov/cervidae-movement/>
 - b. Clicking on the Link from the Animal Movement Page

[Home](#) / [Agriculture Industry](#) / [Livestock](#) / [Animal Movement](#) / Cervids (Deer, Elk, Moose) Movement Requirements

Cervids (Deer, Elk, Moose) Movement Requirements



Cervids (Deer, Elk, Moose) Movement Requirements
[Cervidae Movement Permit Request](#)

Laws and Regulations
Florida Administrative Code
Rule: [5C-26](#)

Intrastate Movement (Movement Within

- c. Clicking **New Permit** then **Cervidae Movement** from the **View and Create Permits Screen**. (This will only work if you have already logged in to the Portal)

 **Florida Department of Agriculture and Consumer Services**

[Animal Movement Requirements](#) | [View and Create Permits](#) | [Animal Requester](#) ▾

View and Create Permits

New Permit
Cervidae Movement
Feral Swine Dealer
Poultry Import Permit
Swine Prior Permission
Vesicular Stomatitis (VS) Prior Permit

Case Type	Animal Industry Case Status	Permit/Registration Number	Created On ↓
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2. You will be prompted to Sign or create an account if you are not currently signed into your Animal Industry Portal Account. Once you are logged in proceed. For Login instructions please review the following:

[How To Create a Division of Animal Industry Portal Account.pdf](#)

[How to Sign into a Division of Animal Industry Portal Account.pdf](#)

3. **Submitter** Information is auto populated. If the information is not correct, please update your profile, refer to the [Setup Profile instructions](#).

Cervidae Movement

Complete the form to request movement of Cervidae within the state of Florida. Please allow up to three business days for your request to be reviewed. Submission of this permit request does not guarantee approval by the Florida Department of Agriculture and Consumer Services. All addresses must be verifiable 911 addresses for the request to be approved.

For more information, call the Division of Animal Industry at (850) 410-0900.

Cervidae Movement Permit

Choose the lookup icon to the right of each field to choose from a list of previously identified entries or select 'New' from the bottom left corner to add a new entry.

Submitter *

Animal Requester

4. Type in the **Name of the Carrier** for your Cervidae Movement.

Cervidae Movement Permit

Choose the lookup icon to the right of each field to choose from a list of previously identified entries or select 'New' from the bottom left corner to add a new entry.

Submitter *

Animal Requester

Name of Carrier *

Enter the name of the carrier

Carrier Phone Number *

Carrier's phone number

(XXX) XXX-XXXX

Next - Add Animals Shipped

5. Enter in the **Carrier's Phone Number**.

Cervidae Movement Permit

Choose the lookup icon to the right of each field to choose from a list of previously identified entries or select 'New' from the bottom left corner to add a new entry.

Submitter *
Animal Requester

Name of Carrier *
Enter the name of the carrier

Carrier Phone Number *
Carrier's phone number
(XXX) XXX-XXXX

Next - Add Animals Shipped

6. Click the **Next – Add Animals Shipped** button.

Next - Add Animals Shipped

7. Please read the header information and scroll down the page.

Cervidae Movement

Complete the form to request movement of Cervidae within the state of Florida. Please allow up to three business days for your request to be reviewed. Submission of this permit request does not guarantee approval by the Florida Department of Agriculture and Consumer Services. All addresses must be verifiable 911 addresses for the request to be approved.

For more information, call the Division of Animal Industry at (850) 410-0900.

8. Type in the highlighted **Consignor Information** fields. (Where the animals are coming from)

Cervidae Movement Permit Continued

Consignor Information

First Name *
Name of consignor

Last Name *

Street 1 *
Physical address the animals are coming from

Street 2

City *

State *

Zip Code *

County
County the animals are coming from

Business Name

Email *
Email address of consignor

Phone *
Phone number of consignor
(000) XXX-XXXX

Fax
(000) XXX-XXXX

Facility Type *

9. From the **State** drop down, choose the correct State.

City *

Facility Type * 

State * ▼

Zip Code *

County
County the animals are coming from 

Consignor Information

First Name *
Name of consignor

Con

Alabama
Alaska
Arizona
Arkansas
California
Colorado
Connecticut
Delaware
Florida
Georgia
Hawaii
Idaho
Illinois
Indiana
Iowa
Kansas
Kentucky
Louisiana
Maine

▼

10. Click the **Magnifying Glass** for the **County** Field.

City *

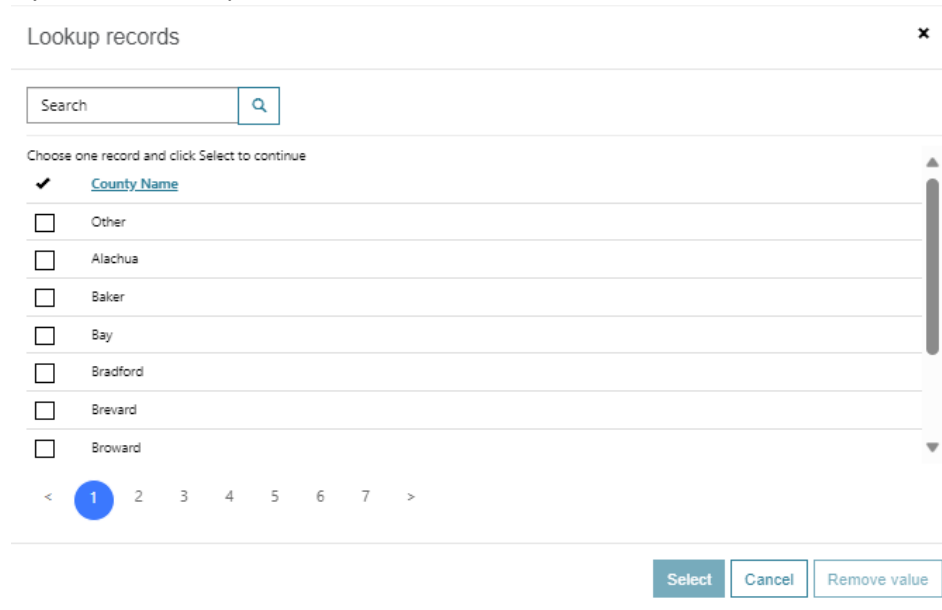
Facility Type * 

State * ▼

Zip Code *

County
County the animals are coming from 

11. Select the correct **County**, by using the search box or using the numbered pages and scroll bar.
***Please note if the county is from outside of Florida, please select **Other** and you will type in your county on the next step ***



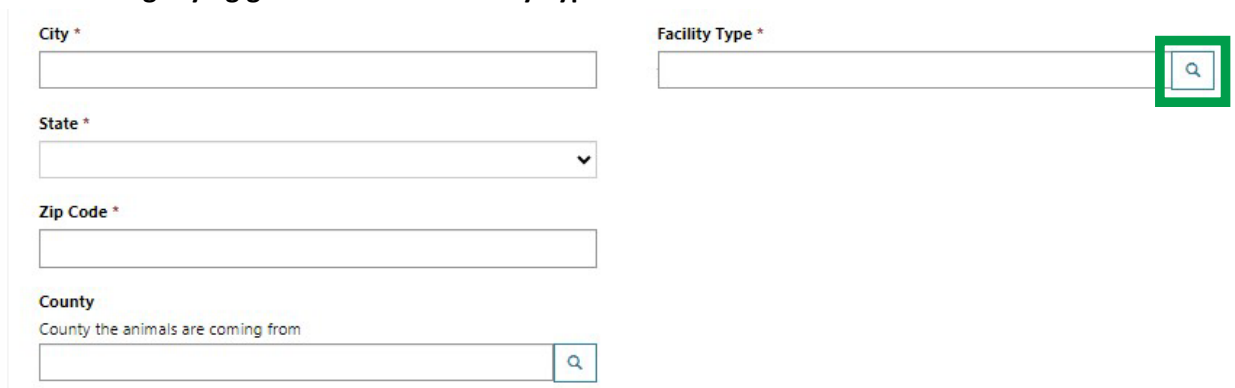
12. The **Select** button will now be clickable. Click the **Select** button.



- A. If you selected **Other** for county, you will be prompted to fill in the **County Free Text** box that will appear.



13. Click the **Magnifying glass** next to the **Facility Type** Search bar.



14. Make your selection, by checking the box on the left.

Lookup records

Choose one record and click Select to continue

☒ Name

☐ Blanket Hunting Preserve

☐ ESC Exhibition

☐ Hunting Preserve License

☐ Game Farm License

☐ Personal Pet License

Abbreviation

BHP

ESC

HPL

GFL

PPL

Select

Cancel

Remove value

15. The **Select** button will now be clickable, Click the **Select** button.

Select

Cancel

Remove value

16. Type in the highlighted **Consignee Information** fields. (Location of destination of the animals.)

Consignee Information

First Name *

Name of consignee, Owners first and last name as listed on the FWC permit

Last Name *

Street 1 *

Physical address of where the animals are going

Street 2

City *

State *

Zip Code *

County *

County where the animals are going

Business Name

Email *

Email address of consignee

Phone Number *

Phone Number of Consignee

Fax

Facility Type *

17. From the **State** drop down, choose the correct **State**.

City *

State *

Zip Code *

County
County the animals are coming from

Facility Type *

Consignor Information

First Name *

Name of consignor

Con

Alabama
Alaska
Arizona
Arkansas
California
Colorado
Connecticut
Delaware
Florida
Georgia
Hawaii
Idaho
Illinois
Indiana
Iowa
Kansas
Kentucky
Louisiana
Maine

18. Click the **Magnifying Glass** for the **County** Field.

City *

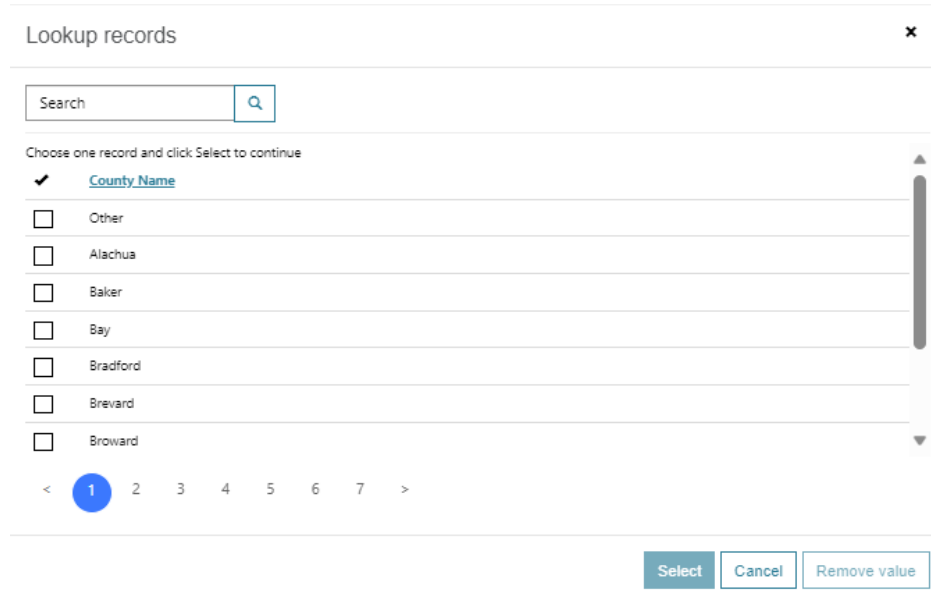
State *

Zip Code *

County
County the animals are coming from

Facility Type *

19. Select the correct **County**, by using the search box or using the numbered pages and scroll bar.
***Please note if the county is from outside of Florida, please select **Other** and you will type in your county on the next step ***



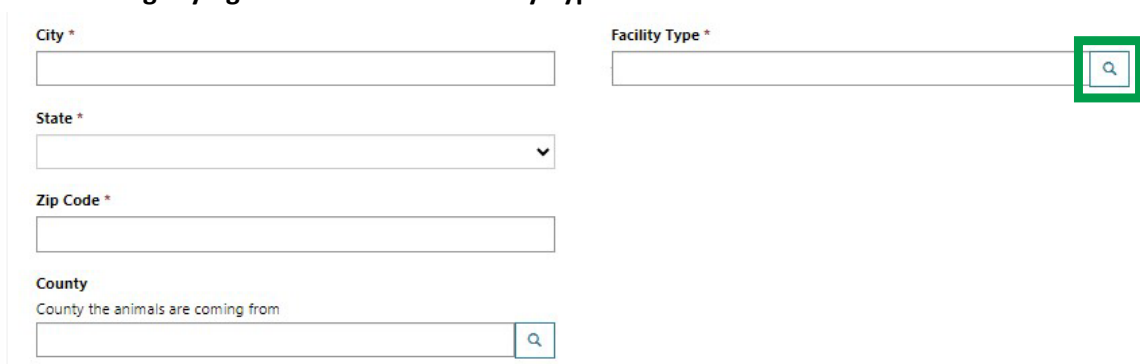
20. The **Select** button will now be clickable. Click the **Select** button.



- B. Only if you choose **Other**, you will be prompted to fill in the **County Free Text** box that will appear.



21. Click the **Magnifying Glass** next to the **Facility Type** Search bar.



22. Make your selection, by checking the box on the left.

Lookup records

Choose one record and click Select to continue

☒ [Name](#)

[Abbreviation](#)

☐ Blanket Hunting Preserve

BHP

☐ ESC Exhibition

ESC

☐ Hunting Preserve License

HPL

☐ Game Farm License

GFL

☐ Personal Pet License

PPL

Select

Cancel

Remove value

23. The **Select** button will now be clickable. Click the **Select** button.

Select

Cancel

Remove value

24. Select the **Anticipated Date of Movement Within Florida** by click on the date selector.

Anticipated Date of Movement Within Florida *

When do you anticipate the animals will be moved?

25. Select the Correct Date. (Date must be in the Future)

<

January 2024

>

Su	Mo	Tu	We	Th	Fr	Sa
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	1	2	3
4	5	6	7	8	9	10

26. Next you will need to add the animals on the Shipment by clicking **Add New** under the **Animals Shipped** Section.

Animals Shipped

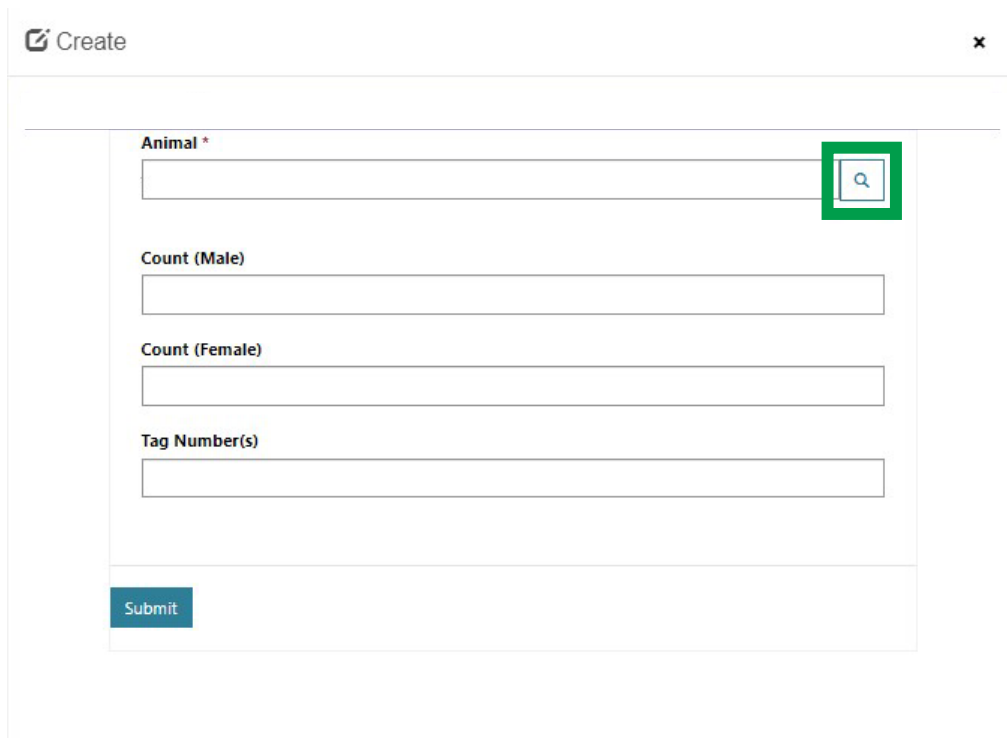
Click "Add New" to provide details on animals being shipped.

Add New

Animal	Count (Male)	Count (Female)	Tag Number(s)	Animal (Free Text)
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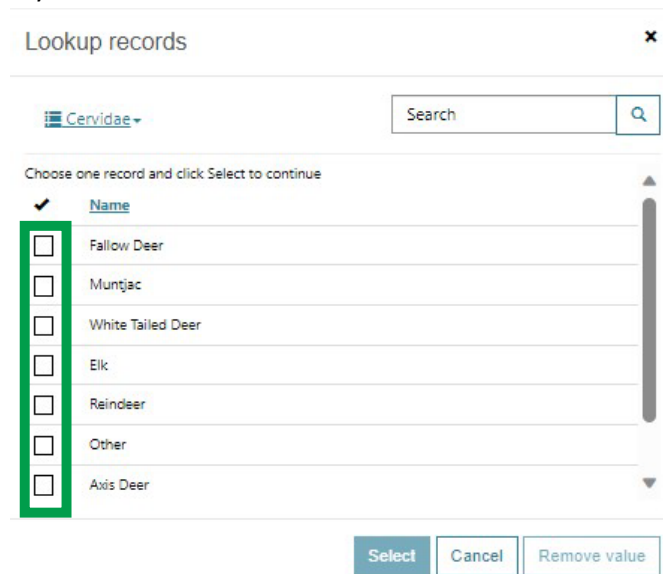
There are no records to display.

27. Click the **Magnifying Glass** next to **Animal**.



The screenshot shows a 'Create' form with a title bar containing a pencil icon and the word 'Create', and a close button (X) on the right. The form contains four input fields: 'Animal *', 'Count (Male)', 'Count (Female)', and 'Tag Number(s)'. A green box highlights the magnifying glass icon in the 'Animal' field. A 'Submit' button is located at the bottom left of the form.

28. Check the box next to your selection.



The screenshot shows a 'Lookup records' dialog with a title bar containing the text 'Lookup records' and a close button (X). Below the title bar is a dropdown menu showing 'Cervidae' and a search bar with the text 'Search'. Below the search bar is a list of records with a checkbox next to each name. A green box highlights the checkbox next to 'Fallow Deer'. At the bottom of the dialog are three buttons: 'Select', 'Cancel', and 'Remove value'.

	Name
☒	Fallow Deer
☐	Muntjac
☐	White Tailed Deer
☐	Elk
☐	Reindeer
☐	Other
☐	Axis Deer

29. The **Select** button will now be clickable. Click the **Select** button.



The screenshot shows the 'Select', 'Cancel', and 'Remove value' buttons from the previous dialog. A green box highlights the 'Select' button.

30. Type in the information for **Counts Male**, **Counts Female**, and any associated **Tag Numbers**.

The screenshot shows a web form titled 'Create' with a close button (x) in the top right corner. The form contains the following fields: 'Animal *' with a search icon, 'Count (Male)', 'Count (Female)', and 'Tag Number(s)'. These four fields are grouped together and highlighted with a green rectangular border. Below this group is a blue 'Submit' button.

31. Click the **Submit** Button.



32. Repeat **Steps 26-31**, until all animals being shipped are added to your list.

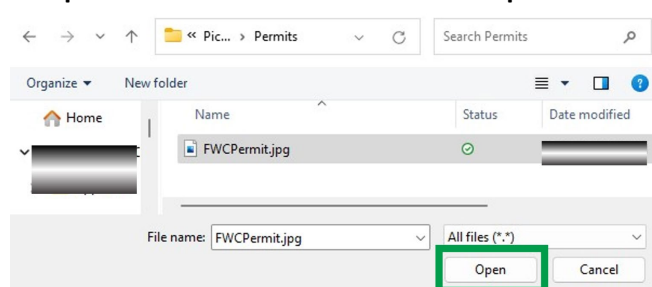
33. If you would like to add more details for your animals for your shipment, please type comments in the **Animal Description** box.

The screenshot shows a text area labeled 'Animal Description' at the top left. The text area itself is a large, empty rectangular box with a green border, intended for entering comments.

34. Next click **Choose File** under the **FWC – Captive Wildlife Permit** Section.



35. Browse to your **FWC – Captive Wildlife Permit** file then click **Open**.



36. Read the **Acknowledgement** and then select **Yes**.

Acknowledgement *

I certify that animal(s) being moved within the state of Florida adhere to the movement regulations and requirements of [FAC 5C-26](#).

☐ No ☒ Yes

37. To finalize your application, click the **Submit** button.

Previous

Submit

38. A confirmation email with your selections will be sent to the email you have listed under your profile. Division of Animal Industry's Permits Staff will process the request. Thank you.

Submission completed successfully.